

**REGULAR MEETING of the Burrillville Town Council held Wednesday, March 25, 2015 at 7:00 P.M. in Council Chambers, Town Building, 105 Harrisville Main St., Harrisville for and within the Town of Burrillville.**

**PRESENT: Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place**

**MEMBERS ABSENT: None**

**1. Council President John F. Pacheco III led those present in pledging allegiance to the flag.**

**2. VOTED to accept the minutes of the regular meeting held March 11, 2015 and dispense with the reading of said minutes.**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**3. Public Comment: None**

**4. General Good and Welfare of the Town of Burrillville: None**

**5. Special Business: None**

**6. Petitions: None**

**7. Public Hearing:**

**15-069 Capital Improvement Program for fiscal year ending June 30, 2016**

**Proposed Capital Improvement Project Budget**

**Municipal – Departmental \$426,075**

**School Department 226,394**

**Infrastructure 1,457,000**

**Major Capital Reserve Fund 1,190,531**

**Grants 6,000**

**Miscellaneous – Spring Lake Beach Fund 16,000**

**Existing Bond Authority 3,700,000**

**TOTAL Capital Improvements Program Requests \$7,022,000**

**Proposed Capital Improvement Funding**

**TransCanada /OSP-Tax Levy \$3,300,000**

**Grants 6,000**

**Spring Lake Beach Fund 16,000**

**RICW Bridge Loan 3,700,000**

**Additional Property Taxes (Net Amount Required) 0**

**TOTAL Funding Sources \$7,022,000**

**NOTE: The above was duly advertised in the Woonsocket Call on Friday, March 20, 2015**

**A. Recommendations from the Budget Board:**

- a) Capital Improvement Program for Fiscal Year Ending June 30, 2016**
- b) Capital Improvement Program – Five (5) Year Plan**

**Discussion: Arthur R. Hurley, Chair of the Burrillville Budget Board, commented on the Capital Improvement Program (CIP) procedure and problems associated with using CIP funds for operating expenses. Mr. Hurley noted that the Budget Board recommended prioritizing a generator for Hauser Field to address electricity costs for lighting the field. A copy of Mr. Hurley's comments is on file with the record of the meeting.**

**B. Recommendations from Michael C. Wood, Town Manager:**

- a) Capital Improvement Program for Fiscal Year Ending June 30, 2016**
- b) Capital Improvement Program – Five (5) Year Plan**

**Discussion: Michael C. Wood, Town Manager, recognized the Budget Board's work on the CIP budget. Mr. Wood reviewed his proposal. A copy of Mr. Wood's proposed CIP budget and report are on file with the record of the meeting.**

**There was discussion of the Department of Public Works proposal as it related to road conditions from the harsh weather. Colonel Stephen**

**J. Lynch addressed questions related to police vehicles and Jeffrey M. McCormick, Director of Public Works and Engineering Services, discussed the Public Works Capital Improvement Program.**

**C. Recommendations from Dr. Frank Pallotta, Superintendent of Schools:**

**Dr. Frank Pallotta, Superintendent of Schools, reviewed the School Department request. Dr. Pallotta asked that the funds budgeted for CIP and not requested for school use be earmarked for the School Department's technology plan. The plan had been presented at prior Town Council meetings. The matter was discussed.**

**D. Proponents: None**

**E. Opponents: None**

**F. VOTED to close the public hearing.**

**Motion by Councilor David J. Place. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**G. Town Council Members Comments/Input/Deliberation**

**The proposed CIP budget was discussed. The Superintendent's request that funds budgeted for CIP and not requested for school use be earmarked for the School Department's technology plan was reviewed.**

**H. VOTED to adopt a resolution adopting the Capital Improvement Program for fiscal year ending June 30, 2016, as follows:**

**Burrillville Town Council Resolution  
Adopting the Capital Improvement Program  
FYE June 30, 2016**

**The Burrillville Town Council hereby resolves that the Capital Improvement Program for fiscal year ending June 30, 2016 be adopted as recommended by the Town Manager. The total appropriation is \$7,022,000 - see attached detail.**

**Included in the total amount to be adopted is an amount of \$1,190,531, which is to be appropriated to the Reserve for Major Capital Projects Fund.**

**The Capital Budget as presented is adopted and shall be included in its entirety in the annual budget for Fiscal Year Beginning July 1, 2015. The Town may encumber funds against these accounts prior to July 1st. This will allow the Town to enter into contracts prior to the effective date of July 1, 2015.**

**Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**8. Unfinished Business: None**

**9. New Business:**

**15-070 VOTED to open the correspondence from Colonel Stephen J. Lynch, Chief of Police, regarding his request for an appropriation of \$15,000 for the installation of an interview management system for the police department interview room.**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to appropriate no more than \$15,000 from the Major Capital account for the installation of the recording system as requested by the Colonel.**

**Motion by Councilor David J. Place. Seconded by Councilor Michelle**

**D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-071 VOTED to approve a request from Andrea Hall, Program & Special Project Assistant/Recycling Coordinator, that the Town Council allocate \$7,400 of recycling funds toward the purchase of a message display in support of a grant application to Rhode Island Resource Recovery Corporation.**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-072 VOTED to open Governor Gina M. Raimondo's Executive Order #15-06, Strengthening Municipalities for Future Growth and Success.**

**Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to receive and file.**

**Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-073 VOTED to refer to the Screening Subcommittee the applications for reappointment from Cynthia Carlozzi and Mike Scurka of the Conservation Commission and Michele Carboni, Sandra R. Cooney, Jeremy Page and John Patriarca of the Zoning Board.**

**Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-074 VOTED to open the correspondence from RI Department of Environmental Management regarding a project priority list request for projects for State FY2016.**

**Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the**



**motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to receive and file.**

**Motion by Councilor David J. Place. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-075 Resolution in support of House Bill 2015 – H 5892, An Act Relating to Taxation, which would exempt the Industrial Foundation of Burrillville from the state sales and use taxes.**

**VOTED to approve, as follows:**

**Burrillville Town Council Resolution  
in support of House Bill 2015 – H 5892,  
An Act Relating to Taxation**

**Whereas, the non-profit Industrial Foundation of Burrillville was organized to promote the economic benefit of the Town of Burrillville;  
and**

**Whereas, the purpose of the Industrial Foundation of Burrillville is to**

**promote and nurture the creation of quality job opportunities and the expansion of the tax base in the town of Burrillville; and**

**Whereas, in connection therewith, the Foundation may develop projects and provide general consulting and advisory services to others who develop projects which offer economic benefits to the Town of Burrillville, specifically including projects which assist in creating or retaining employment opportunities for the citizens of the Town of Burrillville and/or enhancing the tax base of the Town of Burrillville; and**

**Whereas, the Town of Burrillville and the Industrial Foundation have entered into an agreement for the project management and marketing services for Commerce Park by the Foundation; and**

**Whereas, the exemption from sales and use taxes proposed by House Bill 2015 – H 5892 would support the purpose of the Industrial Foundation of Burrillville to the benefit of the Town of Burrillville and its residents.**

**NOW THEREFORE BE IT RESOLVED that we, the Town Council of the Town of Burrillville, do hereby support House Bill 2015 – H 5892 and respectfully request that our legislative delegation take appropriate steps to ensure passage.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-076 Correspondence from the Town Council of the Town of Portsmouth regarding their request for support of their resolutions.**

**VOTED to support 2015-2-23A in support of House Bill 2015 – H 5054; an act relating to the general assembly – joint committee of the repealer**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to strongly support 2015-2-23C in support of House Bill 2015 – H 5101; a joint resolution creating a special legislative commission to study streamlining new business startup processes**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to support 2015-2-23D in support of House Bill 2015 – H 5107; a house resolution creating a special legislative commission**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-077 VOTED to open Senate Bill 2015 – S 0626; an act relating to elections – elective meetings and the opinion of the town clerk.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**Discussion: The Town Clerk explained her position in support of early voting. The matter was discussed.**

**VOTED to support.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor Michelle D. Bouchard. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**15-078 Other legislation of interest to the town which is pending before the general assembly**

**There was no additional legislation discussed.**

**10. Town Clerk/Communication:**

**15-079 VOTED to receive and file the First Amendment to Confidentiality Agreements between the Town of Burrillville and Ocean State Power LLC.**

**Motion by Councilor David J. Place. Seconded by Councilor Kimberly Brissette Brown. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**11. VOTED to receive reports #1 – 26, as follows:**

- 1. Town Treasurer: Report of February 2015**
- 2. Burrillville Sewer Commission: Meetings of November 18, 2014 and January 13, 2015 and report of January 2015**
- 3. Tax Collector: No report**
- 4. Department of Public Works: No report**
- 5. Chief of Police: Report of February 2015**
- 6. Office of Building Official: Report of February 2015**

- 7. Animal Control Officer: Reports of February and March 2015**
- 8. Parks and Recreation Department: No report**
- 9. Burrillville Extended Care: No report**
- 10. Emergency Management Agency: No report**
- 11. Information Systems Department: Report of March 2015**
- 12. Burrillville Housing Authority: No report**
- 13. Planning Board/Town Planner: Meeting of January 5, 2015**
- 14. Burrillville Conservation Commission: No report**
- 15. Recreation Commission: No report**
- 16. Ordinance Subcommittee: No report**
- 17. Redevelopment Agency: No report**
- 18. B-PAC: No report**
- 19. Personnel Board: Meeting of February 10, 2015**
- 20. Screening Subcommittee: Meeting of January 28, 2015**
- 21. Budget Board: Meetings of February 12, 19 & 26 and March 5, 2015**
- 22. Burrillville School Committee: Meeting of February 10, 2015**
- 23. Rubbish & Recycling Committee: No report**
- 24. Board of Canvassers: No report**
- 25. Juvenile Hearing Board: No report**
- 26. Burrillville Extended Care Board of Directors: Meeting of November 4, 2014**

**Motion by Councilor Nancy F. Binns. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen**

**N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

## **12. Additional New Business:**

**15-080 VOTED to grant the request for executive session from Michael C. Wood, Town Manager, pursuant to Rhode Island Open Meeting Law [§42-46-5 (a)(2)] for discussion and action relative to employee pension litigation.**

**Motion by Councilor David J. Place. Seconded by Councilor Nancy F. Binns. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**There was a recess before executive session.**

**The Town Council returned to open session at 8:16 P.M.**

**VOTED to seal the minutes of executive session noting that two votes had been taken.**

**Motion by Councilor David J. Place. Seconded by Councilor Stephen N. Rawson. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen**

**N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**VOTED to adjourn at 8:16 P.M.**

**Motion by Councilor Stephen N. Rawson. Seconded by Councilor David J. Place. The vote was unanimous. Voting in favor of the motion were Council President John F. Pacheco III and Councilors Stephen N. Rawson, Nancy F. Binns, Michelle D. Bouchard, Kimberly Brissette Brown, Donald A. Fox and David J. Place.**

**The meeting was recorded.**

**Louise R. Phaneuf, Town Clerk**